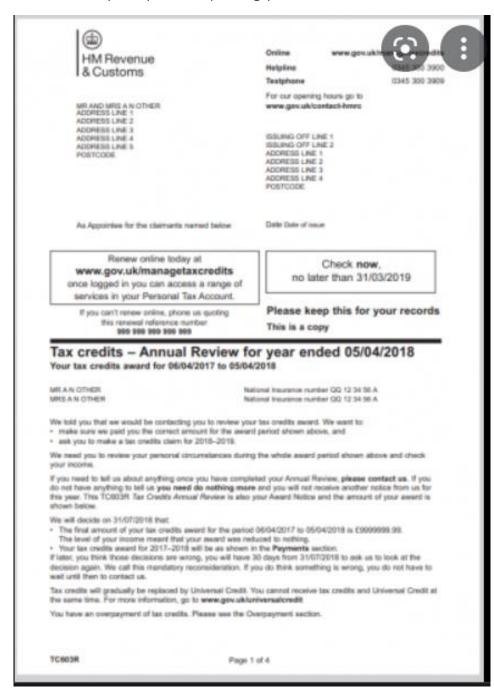
Examples of different types of ID that can be accepted





1) Example of TAX CREDIT LETTER (you must be named in the document) must be dated within the last 90 days of you completing your DBS check





3) UK Birth Certificate - Must be issued within 12 months of birth for Primary or group 2 if you have a primary document e.g. passport, driving licence



4) A Provisional or full driving licence



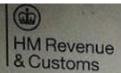
5) A Biometric Residence Permit



6) An PASS ID CARD - this will cost either £15 or £25



7) An Example of a CHILD BENEFIT LETTER (you must be named in the document) must be dated within the last 90 days of you completing your DBS check







Mr KENT

B&C Residency Group S1256 - Waterview Park District 15 Mandarin Way Washington NE38 8QG

Phone 03000535168 8.00 to 16.00 Monday to Friday

Web www.gov.uk

Date Our ref

1 January 2015

Res Unit

NI number SC CHB Number 67

Dear Mr

I am writing to make sure the information held on our records is correct and to check your entitlement to Child Benefit.

In order for us to do this we need proof of your child's current address in the United Kingdom (UK). Please do not send any Birth Certificates or Passports.

Please return this form to us with the documents by 14 February 2015 to the address shown at the top of this letter. If we do not receive the documents by this date we will suspend your payments of Child Benefit and Tax Credits.

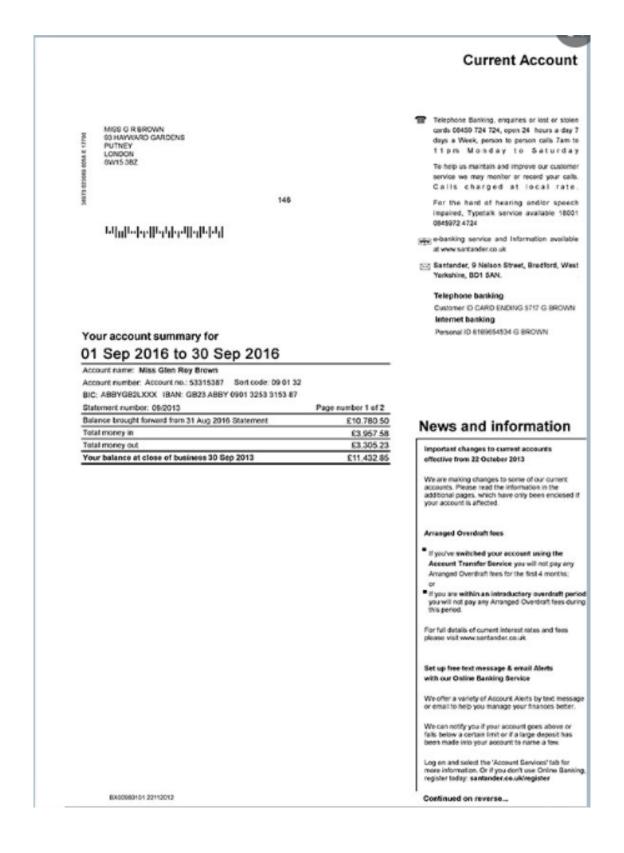
For us to confirm your child current address please send us one original document from the list below. Please note we cannot accept photocopies

- . a letter from the school, college or nursery that your child attends
- a letter from a Local Authority or Education & Library Board in Northern Ireland, confirming education being received at home
- a doctor's letter
- a NHS immunisation record
- a letter from the Health Visitor confirming that they have visited the child within the last 3
 months
- a letter from the child's Dentist confirming that they have treated the child within the last 3 months.

The documents must be no more than three months old and show the child's name and current address.

If you are unable to send us any of the documents we are asking for, or you have any questions about this letter, please contact us using the phone number shown at the top of this letter.

8) A Bank Account statement which must be in your name. It must be dated within the last 90 days of you completing your DBS check



9) ONLINE BANK ACCOUNT STATEMENT (in your name) must be dated within the last 90 days of you completing your DBS check





Mr John Doe 20 Sherwood St, London W1F 7ED United Kingdom

Statement

01/11/2020 - 16/11/2020

£86.69

Total balance (including pots)

£86.69

Balance held with Monzo

£0.00

Balance held with Paragon

-£192.58

Total outgoings

+£271.00

Total deposits

Sort Code: 04-00-04 Account Number: 123456789

Date	Description	(GBP) Amount	(GBP) Balance
16/11/2020	SAMUEL CLEMENTS (Faster Payments)	80.00	86,69
15/11/2020	SumUp *waihong chines sheffield GBR	-18.50	6.69
15/11/2020	SAINSBURYS SACAT 4468 SHEFFIELD GBR	-1.30	25.19
14/11/2020	DRINKS STOP SHEFFIELD GBR	-0.78	26.49
13/11/2020	LIDL GB SHEFFIELD SHEFFIELD GBR	-11.68	27.27
13/11/2020	LIDL GB SHEFFIELD SHEFFIELD GBR	-30.36	38.95
13/11/2020	SAMUEL CLEMENTS (Faster Payments)	60.00	69.31

Your name must be the same on all your ID documents

Opening a Bank Account:

To open a bank account, you usually have to **fill in an application form**. Often, you can do this in a branch or online, and sometimes you can also do this over the phone. You will also have to provide proof of your identity including your full name, date of birth and address.

Banks have an easy online application process such as Lloyds;

https://www.lloydsbank.com/current-accounts/all-accounts/under-19s-

account.html?utm_source=GOOGLE&utm_medium=paid+search&utm_campaign=UK_Generic_Lloyds_PCA_Bank+Account_Open_Exact&utm_term=open+bank+accounts&utm_adgroup=UK_Generic_Lloyds_PCA_Bank+Account_Open_Exact&gclid=EAlalQobChMlo7X6uvyU8wlVyJ7tCh1OBg47EAAY_ASABEgLXqvD_BwE&gclsrc=aw.ds

Starling Bank has a special teen account and can be done online and with just a passport:

https://www.starlingbank.com/campaign/teen-bank-

<u>account/?utm_campaign=ppcteen&site_id=google&creative_id=16_17_banking&cp_0=13476671459</u> &cp_1=120828701702&cp_2=527248664591&cp_3=open%20bank%20account%20for%2016%20ye ar%20old&cp_4=&cp_5=kwd-

313239254386&gclid=EAlalQobChMInuG18_yU8wIVkZntCh1CLggcEAAYAyAAEgLL-fD_BwE

NATWEST - you can apply online

https://personal.natwest.com/personal/current-accounts/adapt_account.htmlhttps://personal.natwest.com/personal/current-accounts/adapt_account.html

MONZO - you can apply online, there is an account for 16-17 and another for 18+

https://monzo.com/features/16-plus/

https://monzo.com/i/current-account/

There are lots of other student bank accounts here:

https://www.moneysavingexpert.com/students/student-bank-account/

Requesting a Bank Statement

Dated no older than 3 months ago from today.

Your name as you appear on your other ID documents that you are using.

Address where you live now.

Sort code

Bank account number

On letter headed bank paper

Authorised and 'Stamped' by the bank to prove Printed in the Branch.

Or you can show us your bank statement on your phone along with your bank card.

Tax Credits/Child Benefit letters that are your Parents/Guardians.

Must be as new as possible ideal no older than three months but.....

Accepted if it clearly states across the paper the CURRENT YEAR/S for example Tax year 20-21

Must be addressed to the address where you are living now.

You must be named in the document in the contents.

Your name must be written in the same format as your other ID documents that you are using to prove your ID.

School Letter - ONLY USED IN EXCEMPTIONAL CIRCUMSTANCES

Must be on School letter headed paper

The letter must include:-

Your name

Date of Birth

Your address as it was when you were at school.

Must be signed and their name clearly printed for that of the <u>PRINCIPAL/HEAD TEACHER of the school</u>. It cannot be signed off by Head of Maths or the senior admin clerk or Deputy Principal. **It must be the main person in charge of the school only**.

Contents to say..."To who it may concern I can confirm that XXXXX was a student at the school from "Date" to "Date"

"DO IT YOURSELF" Change of Name Deeds

Make sure it is ok with your parents/Guardians to do this unless you are 18 and above.

It costs £15 to be done on line.

You fill in the details and they send you the certificates to be finalised at home.

<u>Very straight forward and the DBS administrator will help you with the process if you are struggling.</u>

Your form when it arrives should be checked carefully for your name to be written correctly as it was, and how you want it to be in the future.

Manually you will enter the date and month and year and sign it both times. Once in your old signature. You will then sign in your new signature.

If you are not changing your signature you still need to sign again.

You must do all signatures in front of your witness.

Your witness must not be related to you so select your dentist or doctor or your old "principal" from your other education establishment.

PASS accreditation LOGO ID card.

https://www.myidcard.co.uk/

This is a small plastic ID card that you can apply for online for about £15.00. **Do not pay any more for the special delivery service**. It will come to you very quickly using the standard delivery times.

You will require a passport photo.

Your DBS administrator will help you with this process if you are struggling.

Make sure it is ok with your parent/guardian before you do this if you are not 18 and over.