



Leicester
College

Thank you for applying to be a learner at Leicester College. The College welcomes applications from all sections of the community, and offers impartial advice and guidance to help you choose the most appropriate course to meet your needs. If you are uncertain about which course is most suitable for you, and would like guidance from one of our careers advisors, please call us on 0116 224 2240 to make an appointment.

Person Code
 Unique Learner Number

Is Leicester College your first, second or third choice college? First Second Third

Are you applying for an apprenticeship? Yes No Do you have an employer? Yes No

Surname/Family Name																												
Forenames (legal)																												
Previous Surname																												
Title:	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Other											Legal Sex:	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>				
Date of Birth (DD/MM/YYYY)		<input type="text" value="D"/>	<input type="text" value="D"/>	<input type="text" value="M"/>	<input type="text" value="M"/>	<input type="text" value="Y"/>	<input type="text" value="Y"/>	<input type="text" value="Y"/>	<input type="text" value="Y"/>	National Insurance Number										<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Permanent Address																												
															Postcode					Year(s) at address								
Term-time Address (if different)																												
															Postcode													
Home Telephone															Mobile													
Email																												
Please give the name of the last school or college you attended or are still attending:																												

Full Title of Course 1		Course Code					
Full Title of Course 2		Course Code					
Full Title of Course 3		Course Code					

Are you a British citizen? Yes ☐ No ☐ Passport number (if owned)

What is your nationality?

Have you been a permanent resident of the UK/EU/EEA (not on a student visa) continuously for the last three years? Yes ☐ No ☐

If 'NO' date of entry in the UK (DD/MM/YYYY)

Where did you live before coming to the UK?

Is English your first language? Yes ☐ No ☐ If no, please state your first language:

<input type="checkbox"/> Agnostic	<input type="checkbox"/> Hindu	<input type="checkbox"/> Muslim	<input type="checkbox"/> Don't know
<input type="checkbox"/> Atheist	<input type="checkbox"/> Humanist	<input type="checkbox"/> Sikh	<input type="checkbox"/> Other (Please specify)
<input type="checkbox"/> Buddhist	<input type="checkbox"/> Jain	<input type="checkbox"/> No Religion	<input type="text"/>
<input type="checkbox"/> Christian (including Catholic)	<input type="checkbox"/> Jewish	<input type="checkbox"/> Prefer not to say	

Ethnicity

I would describe my ethnic origin as:

White

- 31** ☐ English/Welsh/ Scottish/
Northern Irish/British
- 32** ☐ Irish
- 33** ☐ Gypsy or Irish Traveller
- 34** ☐ Any other white background

Mixed/Multiple ethnic group

- 35** ☐ White and Black Caribbean
- 36** ☐ White and Black African
- 37** ☐ White and Asian
- 38** ☐ Any other mixed background

Asian/Asian British

- 39** ☐ Indian
- 40** ☐ Pakistani
- 41** ☐ Bangladeshi
- 42** ☐ Chinese
- 43** ☐ Any other Asian background

Black/African/Caribbean/Black British

- 44** ☐ African
- 45** ☐ Caribbean
- 46** ☐ Any other Black/African/
Caribbean background

Other

- 47** ☐ Arab
- 98** ☐ Any other ethnic group

Primary Disability/Learning Difficulty or Health Problem

Do you consider yourself to have a disability and/or learning difficulty? Yes ☐ No ☐

This information will be passed to our inclusion and disability support manager who will assess your individual needs.

Disability

- 4** ☐ Visually impaired (very little or no sight)
- 5** ☐ Hearing impaired (using a hearing aid or sign language)
- 6** ☐ Disability-affected mobility (eg wheelchair user)
- 7** ☐ Profound complex disabilities
- 8** ☐ Social and emotional difficulties
- 9** ☐ Mental health difficulty (please state)
- 15** ☐ Asperger's syndrome
- 16** ☐ Temporary disabilities (eg after illness or accident)
- 93** ☐ Other physical disability
- 95** ☐ Other medical condition (eg, epilepsy, asthma, diabetes)
- 97** ☐ Other (please state)

Learning Difficulty

- 10** ☐ Moderate learning difficulty
- 11** ☐ Severe learning difficulty
- 12** ☐ Dyslexia (difficulty with words)
- 13** ☐ Dyscalculia (difficulty with numbers)
- 14** ☐ Autistic Spectrum Disorder
- 17** ☐ Speech, language and communication needs
- 94** ☐ Other specific learning difficulty (eg Dyspraxia)
- 96** ☐ Other (please state disability)

If you have indicated more than one, please indicate your main disability or learning difficulty

Code

Do you have a special educational needs statement (SEND)? Yes ☐ No ☐

Do you have an Education and Health Care Plan (EHCP)? (Not applicable for distance learning courses) Yes ☐ No ☐

Have you ever had extra support for reading and writing? Yes ☐ No ☐

Have you ever had extra support for numeracy? Yes ☐ No ☐

Have you ever had special arrangements in exams such as extra time, a reader or help with writing? Yes ☐ No ☐

If yes, please explain why:

Would you like us to contact you about support? Yes ☐ No ☐

Additional Details

Are you currently in care, or a recent care leaver, or receiving leaving care services (eg, foster care, residential care, unaccompanied asylum seeker)?

Yes ☐ No ☐

Do you have any 'unspent' or criminal convictions or are you on bail? If your course has a work placement that is subject to an enhanced DBS check, you must declare both 'spent' and 'unspent' cautions and convictions that aren't 'filtered' as defined by the rehabilitation of Offenders act 1974 (Exceptions) Order 1975 (as amended in 2013) Yes ☐ No ☐

What encouraged you to apply to Leicester College? (tick one box only)

- 03** Teacher's recommendation ☐ **09** Careers advice ☐ **04** Employer Advice ☐ **05** Website ☐
- 19** Advertising/Publicity (please state) **10** Course Guide ☐ **11** Previous student ☐
- 25** Event/Exhibition (please state)
- 08** Other (please state)

Name of Emergency Contact

Telephone Number

Personal Statement (this section MUST be completed)

[illegible]

Qualifications currently being studied (this section MUST be completed)

Subject	Level GCSE	Grade	Date taken
English Language			
English Literature			
Maths			
Science			
Please provide any other qualifications below			
Subject	Level GCSE	Grade	Date taken

Qualifications already achieved (this section MUST be completed)

Subject	Level GCSE	Grade	Date taken
English Language			
English Literature			
Maths			
Science			
Please provide any other qualifications below			
Subject	Level GCSE	Grade	Date taken

Advanced Learner Loan

Please only complete this section if you are aged 19 and over and applying for a level 3 course or above.

How will you be paying for your course fees?

☐ Paying your own course fees ☐ Employer/sponsor paying your course fees ☐ Applying for an Advanced Learner Loan
(For more information, please see page 174 of the Full-time Careers Guide 2018/19, or visit leicestercollege.ac.uk)

How we use your personal information

This privacy notice is issued by the Education and Skills Funding Agency (ESFA), on behalf of the Secretary of State for the Department of Education (DfE). It is to inform learners how their personal information will be used by the DfE, the ESFA (an executive agency of the DfE) and any successor bodies to these organisations. For the purposes of the Data Protection Act 1998, the DfE is the data controller for personal data processed by the ESFA. Your personal information is used by the DfE to exercise its functions and to meet its statutory responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009 and to create and maintain a unique learner number (ULN) and a personal learning record (PLR).

Your information may be shared with third parties for education, training, employment and wellbeing related purposes, including for research.

This will only take place where the law allows it and the sharing is in compliance with the Data Protection Act 1998. The English European Social Fund (ESF) Managing Authority (or agents acting on its behalf) may contact you in order for them to carry out research and evaluation to inform the effectiveness of training. You can opt out of contact for other purposes by ticking any of the following boxes if you do not wish to be contacted:

- ☐ About courses or learning opportunities.
- ☐ For surveys and research.
- ☐ By post.
- ☐ By phone.
- ☐ By e-mail.

Further information about use of and access to your personal data, and details of organisations with whom we regularly share data, are available at www.gov.uk/government/publications/esfaprivacy-notice.

Any course which you enrol on which has a "no fee reduction" listed, may be offered with alternative funding routes by other providers.

We want to make sure that we keep you up to date with information about courses, events and activities which may be of interest to you while you are studying with us and after you have completed your studies. Please tick to confirm how we may contact you with this information.

By post ☐ By phone ☐ By email ☐ By text ☐

NSS Survey for HE

Your personal data will be used for the purposes of the NSS only. When the survey is completed, all student contact details will be destroyed, and Ipsos MORI will remove all other student data from their computer systems and transfer it to HEFCE. HEFCE will retain this data for the purposes stated above. I agree to my personal data being used: Yes ☐ No ☐

LRS Standard Fair Processing Notice

The information you supply will be used by the Skills Funding Agency, an Executive Agency of the Department for Business, Innovation and Skills, to issue you with a Unique Learner Number (ULN), and to create your Personal Learning Record. For more information about how your information is processed and shared refer to the Extended Privacy Notice available on gov.uk

Applicant's Declaration

I believe that the information contained on this application form is correct to the best of my knowledge

Applicant's signature

Date

This form is available in accessible formats eg large print, Braille and audio. In addition, the College can help with the translation and understanding of the information contained in this form upon request. Please call our Customer Service Centre on 0116 224 2240.

What to do next

Many of our courses fill up quickly so please return the whole form as soon as possible. Post the completed application form to: **The Information Centre, Freeman's Park Campus, Welford Road, Leicester LE2 7LW** or **The Information Centre, Abbey Park Campus, Painter Street, Leicester LE1 3WA** or **The Information Centre, St Margaret's Campus, St John Street, Leicester LE1 3WL**. Alternatively you are welcome to hand in the completed form at any of our Information Centres based at our three main campuses.

We hope you enjoy learning for success.