

CURRICULUM STRATEGY AND QUALITY IMPROVEMENT COMMITTEE



TERMS OF REFERENCE

(Approved at a meeting of the Corporation on 6 July 2023)

1. Membership

The membership of the Committee shall consist of up to ten members, including the Principal.

2. Meetings

1. The CSQI Committee shall meet at least four times each year.
2. Quorum: three members.

3. Role

To advise the Governing Body on matters relating to curriculum and quality of provision for students.

4. Responsibilities

To approve:

1. Curriculum strategies and approaches for:
 - Study Programmes including T levels
 - Apprenticeships
 - HE
 - Adult Skills
 - Maths and English
 - Teaching, Learning and Assessment
 - Student personal development, employability, and work experience
 - Quality Improvement (QIP).

To recommend approval by Corporation:

- Curriculum Delivery Plan.

To monitor:

3. The College's curriculum (programmes and services) offer including particularly:
 - The match between the needs of the College's students, employers, the community, other customers and the curriculum provided.

- The College's response, where appropriate, to local, regional, national and international initiatives.
 - The range and scope of the College's commitment to workforce development.
 - The scale, capacity and value of support for students.
 - Preparation for external inspection or review.
4. The College's quality improvement strategies including:
- The Quality Improvement Plan.
 - The framework for monitoring the College's performance generally and its academic performance in particular.
 - Improvement plans for underperforming areas.
5. The College's commitment to supporting students, in particular:
- The quality of the students' learning experience as measured by key performance indicators.
 - The scale, capacity and impact of support for students.
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6. The non-financial Key Performance Indicators, including:
- student numbers
 - participation by different groups
 - student attendance
 - student progression and destinations
 - employer engagement
 - retention and achievement rates
 - student satisfaction ratings.